

millennium:OMS™

INTEGRATED DOCUMENT MANAGEMENT SYSTEM

AFTER THOUSANDS OF YEARS,



THE PAPER TRAIL ENDS HERE.

A NEW MILLENNIUM.

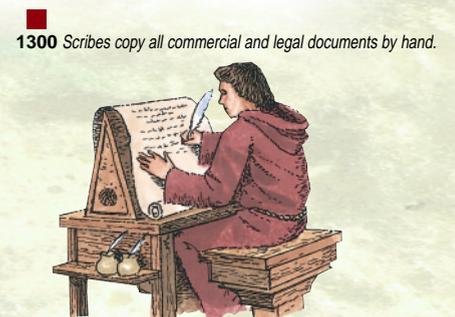
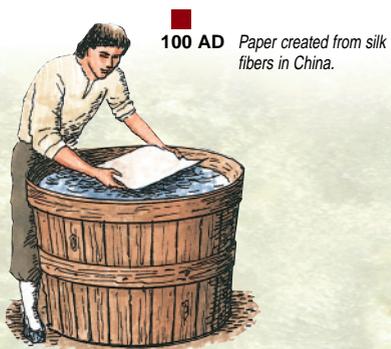
millennium::OMS Users Report:

“The system has greatly improved the way we do business. In the past, we spent our time searching through filing cabinets and papers to find customer vouchers, driver histories and automobile records. Now, the information we need is located quickly and easily at our fingertips. millennium::OMS has allowed us to do what we do best – drive customers where they want to go in luxury.”

– Victor Caceres, Systems Manager, Skyline Credit Ride, Inc.



For primitive humans, communicating vital details of the hunt via cave painting was literally a matter of life and death.



TEXT, VOICE, VIDEO AND MORE IT ALL

CAPTURE ALL YOUR FILES IN ONE PLACE. MANAGE THEM ALL IN ONE WAY.

The revolution is here: millennium::OMS. Today's most powerful and easy-to-use way to integrate and manage all of your business documents and data.

The OMS stands for Object Management System, because millennium::OMS takes integrated document management to the next dimension. It gives you the power to bring together all your paper and electronic documents, store them in one place, and organize them using one simple system, no matter the file type or format.

First, eliminate the paper trail with imaging.

Say goodbye to your piles of paper. millennium::OMS lets you capture paper documents using a scanner or digital camera. They become electronic images you can file, organize and manipulate just like any others!

Then, integrate everything else!

millennium::OMS integrates your word processing documents, spreadsheets, graphic files, audio files, digital video, captured Internet files, over 50 imaging formats, and more. To organize it all, you create a customized filing system of storage cabinets, drawers and file folders. You give each "object" the name and properties you choose. Powerful built-in indexing and search tools let you instantly locate any document.

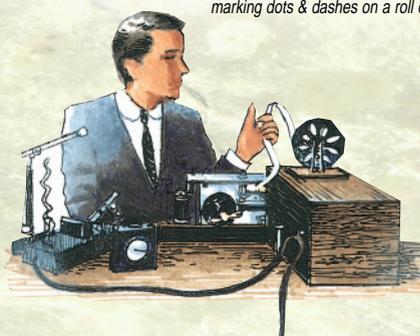
No matter what file type you're working with, you can view it, fax it, annotate it, edit it, print it or e-mail it in its original format. No file conversions are ever needed.

If you know Windows, you already know how to use millennium::OMS™.

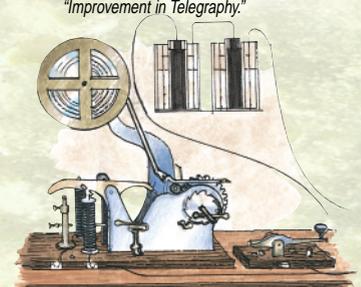
millennium::OMS is a whole new way to use your computer. . . that will look very familiar to you. Because it's based on the Windows operating system you're



1450 With the development of printing, documents no longer have to be copied with quill pen & ink, one at a time.



1844 Morse's telegraph spelled out letters by marking dots & dashes on a roll of tape.



1867 Bell patents the telephone, under the title "Improvement in Telegraphy."

COMES TOGETHER.

millennium::OMS Users Report:

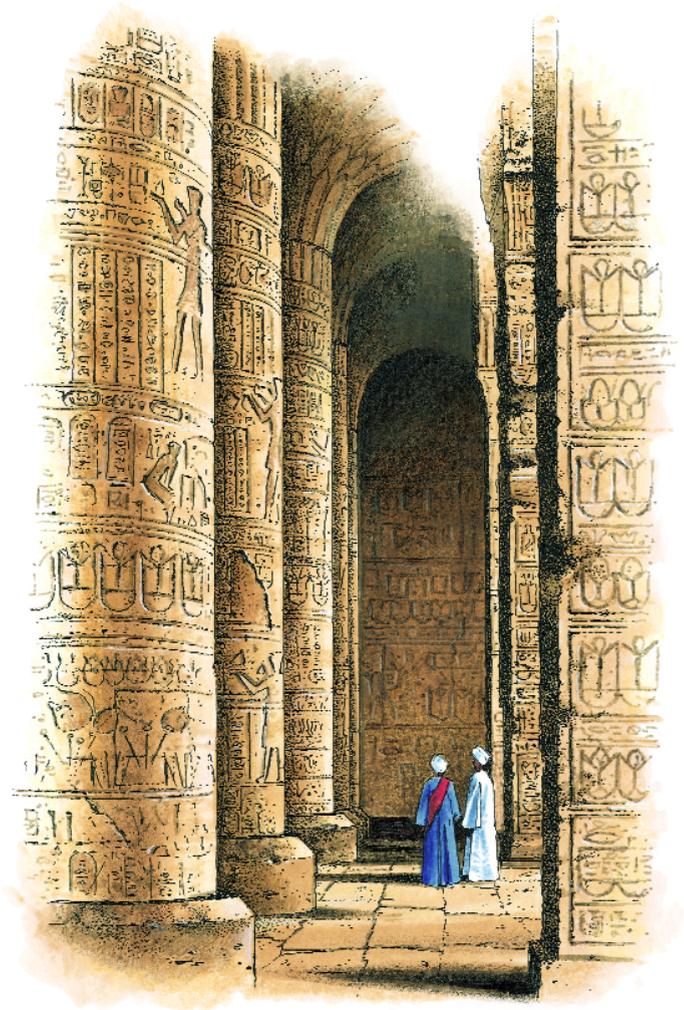
“The Win 95/NT interface has made the transition to millennium::OMS very smooth. Already comfortable with Windows 95 programs, our users have learned and utilized the millennium::OMS system in a short amount of time. This interface was a major selling point for United Fasteners.”

– Gerry Placa, MIS Director, United Fasteners

using now. In fact, if you're familiar with the simple point-and-click, icon-based operation of Windows Explorer, you already know how to use millennium::OMS! Just by looking at the screen, you will intuitively understand how to do what you want.

FINALLY, SOFTWARE IMITATES LIFE.

Before computers, every business used an “integrated” physical filing system. For example, a law firm would keep all information for a particular case together in one file. Evidence photos, litigation records, videoclips, written correspondence – the format didn't matter. millennium::OMS recreates that logical system on your computer network. Information management makes sense again!



Hieroglyphics were how the ancient Egyptian priests communicated with their gods. But it wasn't until 1821 that modern scholars were able to decipher their meaning.

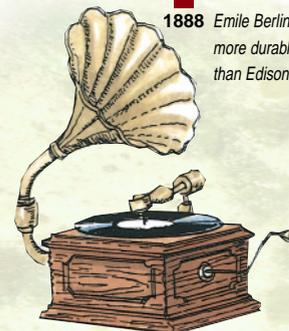
1874 The QWERTY keyboard, separating the most commonly used letters, helps prevent typewriters from jamming.



1878 First telephone exchange established.



1888 Emile Berliner's record player proved a more durable system of sound recording than Edison's wax drums.



POWERFUL TOOLS TAKE YOU

AGE

INSTEAD OF WASTING TIME WORKING TO MANAGE INFORMATION, PUT INFORMATION TO WORK FOR YOU.

millennium::OMS doesn't simply allow you to store and retrieve information easier. It allows you to use it **better** – with powerful features that can significantly increase the productivity of your entire organization:

Time-Saving Templates

The system is packed with work-saving shortcuts. Using menu-based Templates, Input Folders and Label Sets, you can standardize and simplify how users scan documents, organize files and search for information across the system. This level of customization is usually available only with custom-developed software costing tens or even hundreds of thousands of dollars!

High- And Low-Volume Scanning

Scan exactly the way you want: at low volume in small batches, or capture large batches of documents at high speed. Rapidly view documents and correct quality problems before scanning with pre-indexing. Templates allow you to set properties once, then use the definitions again and again.

Supports ODMA Standards

The system conforms to the most up-to-date industry-wide Open Document Management API standards. This means it will seamlessly integrate virtually any electronic document application. Programs such as Word, Wordperfect and PowerPoint look and operate the same within millennium::OMS as they do normally.

Full Text Retrieval

Scan in text, forms with check-boxes, even handwriting. The system's enhanced OCR, OMR and ICR features enable it to convert all images from scanned documents into actual text you can search and modify!

Indexing

No more waiting around for time-consuming word-by-word searches through documents. millennium::OMS cuts search time dramatically by automatically indexing every type of document it captures. In fact, you'll be able to search through the text of thousands of indexed files usually in less than one second!

Integrated Off-Line Archiving

Using the integrated and fully featured archiving feature, old or infrequently used documents can be compressed and relocated to a CD Tower or Jukebox, or other off-line magnetic storage medium. Frequent archiving increases system speed and frees up space on your server.

Three-Tier Architecture

System speed and data security are greatly enhanced through the use of advanced three-tier architecture, which provides a solid foundation for interoperability between data repositories, network services and applications.

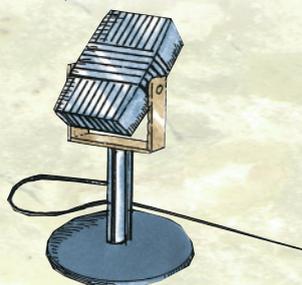
Advanced Reporting

The system integrates the Crystal Reports® engine, the world standard for desktop reporting and design.

1891 Edison's Kinetoscope ushers in the movie age.



1906 First radio broadcasts produced in Brant Rock, Massachusetts.



1920 KDKA in Pittsburgh launches the first regularly scheduled public radio broadcasts.



INTO A NEW OF PRODUCTIVITY.

millennium::OMS Users Report:

“millennium::OMS is handling approximately 20,000 documents of various types per month, including large reports captured through the integrated COLD feature. I would say that we have increased our efficiency by 20 percent on a daily basis.”

– David Litwak, Manager of Systems Development, Itochu International

This allows you to easily generate presentation-quality reports on millennium::OMS or any outside system, with no need to drop and drag files between applications.

PDF Support

Take full advantage of the popular Adobe® PDF format. As with every file type, the system integrates it and automatically performs full text indexing on captured PDF documents. Once indexed, you can search through thousands of PDFs in seconds!

Integration of ERM/COLD

millennium::OMS integrates powerful ERM/COLD technology, which captures data from diverse computers, creating a central “warehouse” and common index of all information located throughout the system. Users can quickly access any document and view it in its original form (for example, as an exact replica of the paper it was printed on).

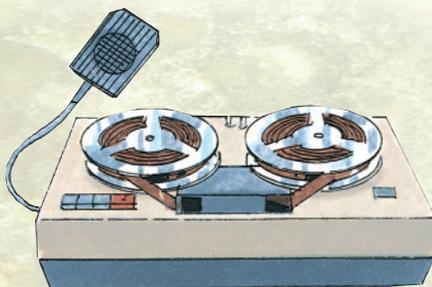
Voice Recognition

Eliminate the drudgery of data entry with the systems cutting-edge continuous speech recognition option. It converts your speech to integrated voice-to-text files, which can be managed the same way as every other file type. As new, even more advanced features evolve, millennium::OMS will continue to take the lead in embracing new technologies!

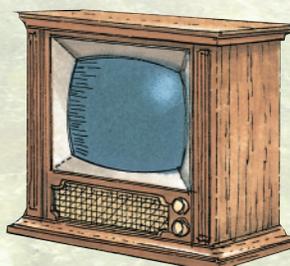


Information management in the West took a great leap forward when Johann Gutenberg perfected a reliable system of typesetting in 1450. Of course, a form of movable type had already been in use in China for 400 years!

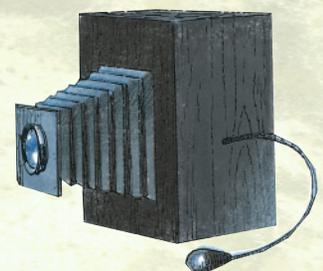
■ **1935** Magnetic sound recording becomes a success with the introduction of the first magnet-coated plastic tape.



■ **1938** First television sets offered for sale in the U.S.



■ **1947** Land develops instant photography after his 3-year-old daughter asks if she can see her picture right away.



THE ONE SYSTEM THAT DOES IT ALL.

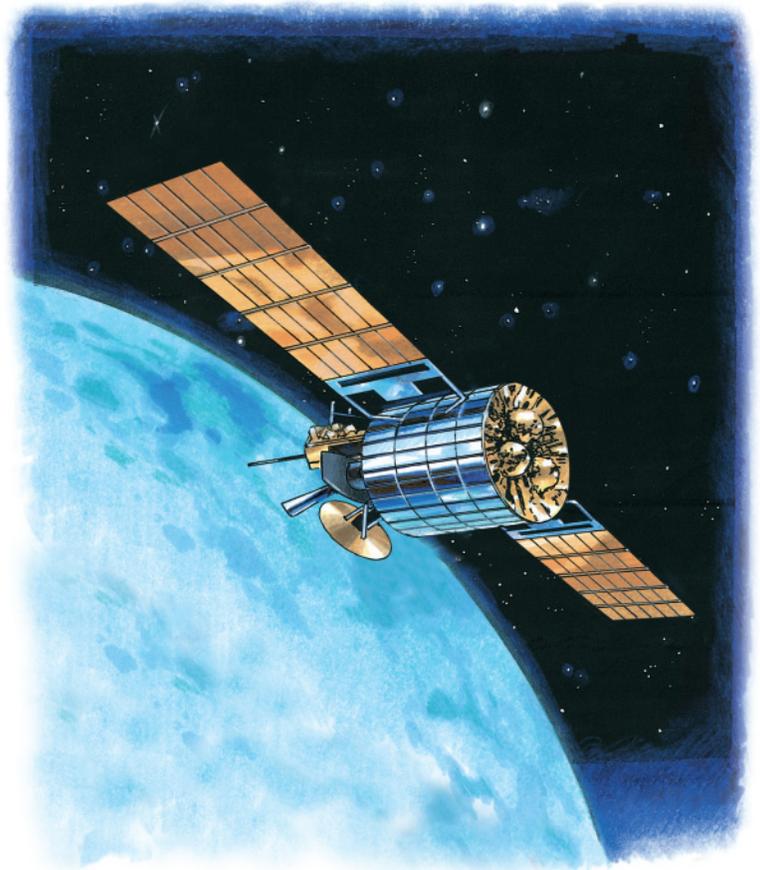
A COMPLETE AND COST-EFFECTIVE SOLUTION TO YOUR INTEGRATED DOCUMENT MANAGEMENT NEEDS.

You may have heard of other software that offers some of the document-handling features of millennium::OMS. If you look closer, however, you find that competitive products just don't offer the same capabilities. In fact, to get them to perform even close to the level of millennium::OMS, you generally have to purchase a whole host of expensive add-ons and upgrades.

The basic millennium::OMS system is a complete, cost-effective solution for eliminating the paper mess from your workplace and integrating your documents and data.

Best of all, it's the one system that grows with you. The software easily scales from one user to the largest corporate-wide network, so it never becomes obsolete as your company expands.

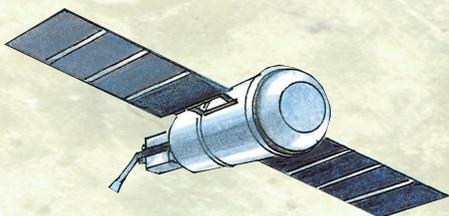
millennium::OMS will meet all of your information management needs . . . today and tomorrow. Its true



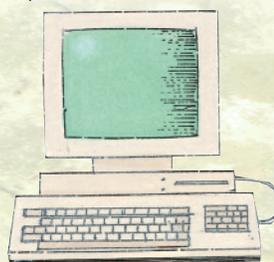
Today, information bounces around the globe in seconds, thanks to high-tech communication satellites. The immense volume of data now at our fingertips has necessitated the development of powerful new tools for information management.

open architecture means it will accommodate and integrate whatever new applications you add in the future.

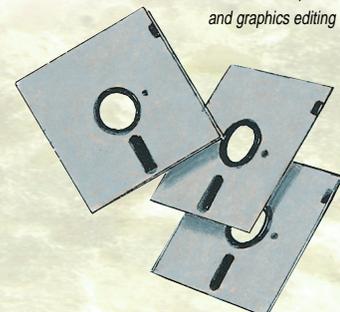
■ **1962** Telstar, the first communications satellite, takes information technology beyond the earth's atmosphere.



■ **1975** Introduction of the first microcomputer that could fit on a desktop.



■ **1978** The first word-processing software brings text and graphics editing into the computer age.



THE SUPPORT YOU WANT, THE SECURITY YOU NEED.

millennium::OMS Users Report:

“When we purchased millennium::OMS, we didn’t just get a box of disks and a handshake. The installation team worked with us to configure the software so that it works the way we work. We are extremely satisfied with the level of support we received and have already experienced significant cost and time savings thanks to millennium::OMS.”

– Jeff Franklin, CFO, Executive Charge

EXPERTS HELP YOU GET UP AND RUNNING IN NO TIME.

The only thing more smooth and seamless than the operation of millennium::OMS is the installation of the software at your business.

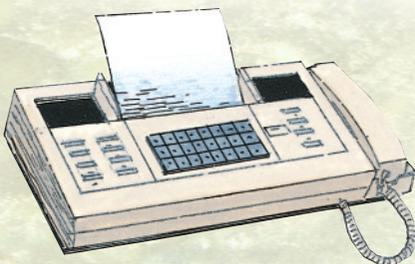
The millennium::OMS VAR team has been trained and certified on the system and its application to your industry. When you are ready to bring millennium::OMS on line at your company, they are with you every step of the way, with all necessary installation and training support. The people behind millennium::OMS recognize that no installation is

complete until all users can take full advantage of the systems advanced features.

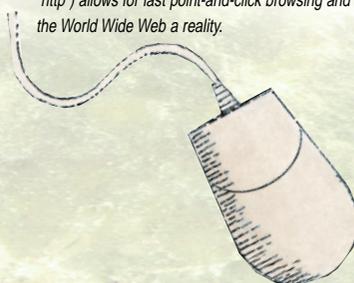
FULL SECURITY SAFEGUARDS BUILT IN.

millennium::OMS is designed to help you protect your proprietary information from unauthorized access. You or the managers you designate can set up security safeguards at every level of the system: from groups and individual users down to specific cabinets, drawers, folders and documents. The security status of files may be designated at a number of levels, including “read only,” create, modify, delete, copy, archive, or “create/view annotations.”

■ **1980's** Fax machines enter widespread use.



■ **1991** Release of the HyperText Transfer Protocol (the famous “http”) allows for fast point-and-click browsing and makes the World Wide Web a reality.



Today, the power of human beings to organize and use computerized information enters a new age with millennium::OMS™.

THE SYSTEM THAT DOES MORE COSTS LESS.

THE TECHNOLOGY INVESTMENT THAT MAKES SENSE.

Perhaps the most revolutionary news about millennium::OMS is its price. In fact, if you compare carefully, you'll find it offers much greater capability at a lower cost than many competing products.

millennium::OMS is an investment in technology that makes sense, for a number of reasons. First, it doesn't obsolete your existing investment in hardware and software. It **enhances** your current computing environment, by allowing all of your applications to work together as truly one system.

Nor does millennium::OMS require a large investment in training, because it works the way you already work. And it will continue to meet your company's information management needs, no matter how they change. New applications and hardware will be integrated right into your existing system.

END YOUR PAPER TRAIL...

and take your company's productivity into a new millennium. To find out more about millennium::OMS, visit our web site at **www.mydocuments.com** and download a demo of the system you can explore using your own computer.

Please feel free to contact us

toll-free at 877-OMS-2001 (877-667-2001); by fax at (631) 567-9608

via e-mail at info@mydocuments.com; or our website: www.mydocuments.com

*to discuss how millennium::OMS™
can revolutionize information management at your business.*